

SIDNEY COMMUNITY SCHOOLS
“We hold tomorrow in our hands.”

Board of Directors

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Board of Directors Meeting Agenda
Monday, May 16 at 7 p.m.
Board Room – 2754 Knox Road

1. **Call meeting to order and determine a quorum**
2. **Recognition of guests and public comment** – the Board may allow up to 5 minutes for citizens to discuss school matters with the Board. More time may be granted at the discretion of the Board. Discussing personnel matters relating to performance and evaluation are prohibited by the Board. Such matters shall be appropriately considered by the administration and resolved according to Board Policy and Iowa Administrative Code.
3. **Approve agenda**
4. **Approve minutes** – April regular meeting and strategy session
5. **Consider bills to be paid**
6. **Financials**
7. **Board Recognition**
8. **Reports**
Elementary Lead Teacher
Junior High-High School Principal
Superintendent
9. **Discussion**
 - a. Facilities
 - b. Tuition/Whole Grade Sharing discussions with the Hamburg Board
 - c. Staffing
 - d. Teacher, Leadership, and Compensation System (TLCS)
10. **Discussion/action**
 - a. Facilities
 - b. Staffing
 - c. Classified staff salary and benefits
 - d. Iowa Western CC concurrent enrollment courses
 - e. Auditor services
 - f. Apex Center agreement
11. **Action**
 - a. Resignation of personnel
 - b. Employment
12. **Board comment**
13. **Celebrations**
14. **Adjournment**

Board Recognition – many thanks for the tremendous job you do, and service to the children and patrons of the Sidney School Community District! It is greatly appreciated!

Elementary Lead Teacher – enclosed.

Junior High/High School Principal – will be emailed and hard copies shared at the meeting.

Superintendent

- **Enclosed** is the evaluation instrument for the Shared Superintendent. An electronic copy will be forwarded. **Please turn in a hard copy or electronic copy to Janet Lemrick by Monday, June 13. The evaluation will be reviewed at the June meeting.**
- As of May 13 the aid and levy report from the Iowa Department of Management had not been received. This is related to possible adjustment of the tax rate for 2016/17.
- Review Board participation in graduation exercises. Graduation is May 22 at 3:30 p.m.
- Underwood will join the Spanish sharing program and receive Spanish 3 instruction from Mr. Lopez. Mr. Lopez will spend almost all of his time at Sidney next year.
- I will be out of the district June 4 – 9 chaperoning the Music trip to Florida.

Discussion

Facilities – Raymond Moreland, Operations/Maintenance Director

- **Enclosed** are lease vs. purchase options for the portable classroom space. He and I inspected the space. It looks like a very good, cost effective option which could provide space for 3 to 5 classrooms/programs, depending how utilized. At some point Mr. Huntington and some teachers will inspect the space to get ideas for utilization. Raymond will also share some thoughts on installing a restroom vs. not installing a restroom, putting the unit on a foundation vs. not putting it on a foundation. Raymond has done some research on the septic capacity. He believes some modifications will be needed to install a restroom.
- **Enclosed** is the equity compliance report for discussion and the bid on the portable lift which meets accessibility compliance according to the Iowa Department of Education.
- **Enclosed** is the bid from Hayes Mechanical to fix the HVAC controls at the elementary. Raymond called the Board about this and was given verbal approval to move ahead with the project.
- The fire alarm panel will be covered by insurance minus the \$250 deductible.
- The Essex Superintendent had discussions with Raymond and me about hiring him 1 day per month to oversee their maintenance operations.
- Some thoughts and ideas maybe shared on future upgrades at the football field/track and the elementary gymnasium.

Tuition/whole grade sharing discussions with the Hamburg Board

- Heidi attended the May 9 Hamburg meeting.
- **Enclosed** is a copy of the rough draft and comments from Heidi.
- The Hamburg Board is planning to have a representative at this meeting.

Staffing

- **Physical Education/Health** - Mr. Huntington will share information in his report and/or at this point in the meeting. There is a need for additional staffing. The discussion is how much and whether the district should advertise for a part-time or full-time position.
- **JH/HS Math** – there has been one formal applicant and the applicant was interviewed by Mrs. Shanno, Mr. Huntington, Mrs. Wehling, and me. The recommendation is to continue with the search for a suitable candidate. Also, this ties into the discussion regarding Teacher, Leadership, and Compensation System (TLCS).
- **Technology staffing and library** - Susy Clayton is interested in working next year. This year she is here one day a week. She also has the library endorsement. Aaron Lang this year is teaching Math two periods a day and tech coordinator the rest of the day. The demands on technology are going to increase next year to the increased number of students. **This ties into the second bullet. If a full-time Math teacher is hired that will free Mr. Lang up for more technology responsibilities. Also, may be able to combine JH Math and PE into one position.**
- **Elementary Life Skills** – Mrs. Wehling is planning to attend the meeting and will provide an update.
- **Elementary Interim Principal** – four external applicants, Mrs. Damrau, K – 6 Art Teacher, and Carolyn Maher have applied. Time for discussion on interview procedures and who to involve.
- Estimated enrollment data that was shared last month.

Grade	Current Sidney	Possible Open Enrolled In /New Resident	Combined Total
K	33	4	37
1	26	2	28
2	33	1	34
3	19	6	25
4	24	3	27
5	23	5	28
6	27	4	31
Total K - 6	185	25	210
7	29	9	38
8	31	9	40
9	36	12	48
10	36	14	50
11	28	9	37
12	41	10	51
Total 7 - 12	201	63	264
Total K - 12	386	88	474

Teacher, Leadership, and Compensation System (TLCS)

- **Enclosed** is information previously shared via email.
- Principals, Lead Teachers, and Instructional Coaches from Sidney and South Page met April 19 with Connie Richardson from Green Hills AEA.
- I visited with SEA negotiations team members and Nancy Rocker on Friday, May 13.
- Nancy spent part of a day last week with South Page Principal Denise Green, and AEA staff Ami Leath and Lesley Ehlers to plan for Literacy implementation at South Page.
- An additional consideration is TLCS can be implemented next year without the hiring of a math teacher at Sidney for 2016/17. It is a work in progress and that is understood by the Iowa Department of Education as it works with districts.
- Amending and changing of plans has happened frequently. On the DE website there are 81 pages of changes from the schools that implemented in Year 1 (2014/15).

Discussion/action

Facilities

- After discussion with Maintenance/Operations Director Raymond Moreland, possible motions and actions.
 1. Lease or purchase the portable classroom unit?
 2. Whether or not to install a restroom for 2016/17 use?
 3. Other considerations that may require action.

Staffing

- A possible motion and action to advertise for additional Physical Education and Health staffing.

Classified staff salary and benefits

- **Enclosed** is information shared in the last strategy session with the total package increase for wages of 3.089% for 2016/17. Motion and action needed if the Board so chooses.
- **Also, enclosed** is a vacation request from Pat Barrett and Raymond Moreland for Board consideration. Motion and action needed if the Board so chooses.

Iowa Western CC concurrent enrollment courses

- **Enclosed** are the memorandums of understandings for courses taught at Sidney, Shenandoah HS (Health Sciences), IWCC campus at Shenandoah, and online.
- Motion and action if the Board so chooses.

Auditor services

- **Enclosed** is a proposal from Nolte, Corman, and Johnson. Jennifer may have some thoughts. This is the firm the district has worked with for several years.
- Motion and action if the Board so chooses.

Apex Center agreement

- This program is housed at Glenwood CSD and its focus is supporting students with diagnosed significant behavioral needs who are on an IEP.
- The district has three students attending.
- Motion and action to approve the agreement if the Board so chooses.

Action

Resignation of personnel – letters enclosed.

- Linda Spencer, Elementary Principal/Curriculum Director, effective June, 30, 2016. **Motion to approve.**
- Amber VanRenan, Elementary Teacher Associate. **Motion to approve.**

Employment of personnel – information enclosed.

- Donna Walker, Administrative Assistant. **Motion to approve.**
- Juli Whitehead, Elementary Teacher. **Motion to approve.**
- Sara Crockett, Elementary Title 1 Teacher. **Motion to approve.**
- Tammy Lee, Elementary Teacher. **Motion to approve.**
- If the Board so chooses, a motion is needed to allow Ms. Lee credit for additional years of experience past 4 years. The difference is \$42,925 vs. \$49,283.

Board Comment

Celebrations

Adjournment